

# MASTER IT iFILE

Product Information  
2019



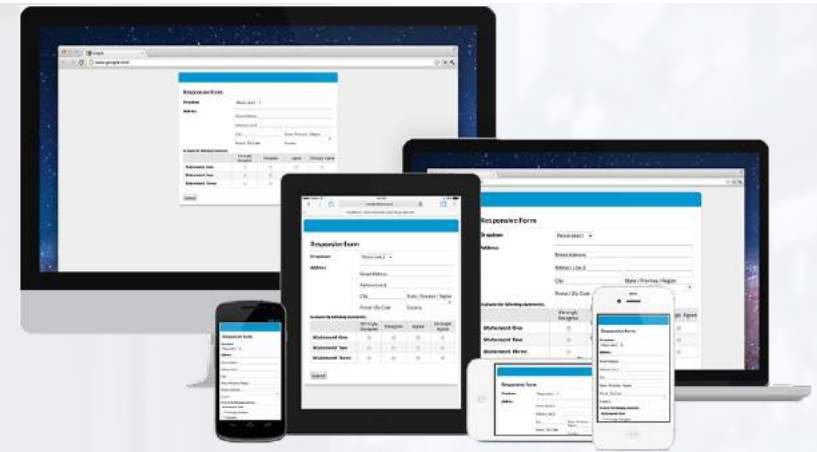


## Introduction

### Go paperless with iFILE.

It is designed to automate from manual to digital processing, streamline your company's existing processes to become more effective and efficient whilst utilising a simple user-friendly interface.

iFILE is a web application that is cross platform (eg. Windows, Mac) cross browser (eg. Internet Explorer, Firefox, Chrome) cross device (eg. PC, Laptop, Tablet, Mobile) compatible.



## Why iFILE

**Work smarter not harder.  
Save money and time.**

Adapt to technological advancements and the 4<sup>th</sup> Industrial Revolution.

Get a fully customised and developed system adapted to your business processes. Cut costs by eliminating the usage of paper and printing.

iFILE is cost effective as there is no need install, maintain and upgrade expensive IT infrastructure like servers and specialised hardware / software.

Safe and secure online access to your backed up documents available anywhere and anytime.





## Product Solution

### Online Forms and Document Management

#### Built for you

Fully customized and developed according to your requirements, making it user friendly with high usability and user acceptance.

#### Web Integrated

No need for specialised hardware /software. Access, Process, Scan and Upload your files from anywhere, anytime using any web-based device.

#### Sharing and Workflow

Easily provide access to all defined stakeholders for processing, approvals or digital signatures.

#### Cost Effective

Rapid development techniques and seamless integration allows fast development turnaround time so costs are minimised.

#### Effective and Efficient

Save time by converting manual to digital capturing of information and forms with the information being available in real-time.

#### Safe and Convenient

Secure access to your backed up files and information available 24/7 365, saving you time and eliminating the issue of lost documents.

#### Useful Environments

iFILE can be used in any industry eg. Medical Practice, Education, Laboratories, Pharmacy, Fitness, Automotive, Maintenance etc.

#### Reports

Generate reports from collected data such as checking progress/status of captured information.

## Pricing

### Digital Forms and Document Management

10 Users (Thereafter R50 per user)

**R2 999 pm** (Month-to-Month)  
(Once off Setup fee – R3 500)

**R2 499 pm** (1 Year Contract)  
(No Setup fee)

*All Prices are Inclusive of VAT.*

### Deliverables:

- Customised Forms
- Unlimited Storage
- Maintenance
- Backups
- Support
- Audit Trail Logging
- Sharing and Workflow
- Digital Signatures
- Reports

### Contact:

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